

REORGANIZATION MEETING

2022

***Turn Meeting over to Secretary**

This meeting is being recorded.

1. Elect a Chairman- *Turn Meeting over to Chairman
2. Elect a Vice Chairman
3. Appoint Township Manager – Mary Herto
4. Appoint a Secretary/Treasurer - Mary Herto
5. Appoint a Solicitor-Seth Mosebey, Martson Law Office Primary
6. Appoint an Engineer-The EADS Group - Johnstown (Primary for Township; primary for Sewer & Water Dept.) & Taptich Engineering (Secondary)
7. Appoint a Depository Institution – Primary (JVB) and Secondary (Kish), with MCS Bank or Invest for investing large funds or bank with best interest rate; Sewer & Water Dept. Primary (Kish) and Secondary (JVB), with JVB, Invest or MCS Bank for investing large funds or bank with best interest rate; must check with multiple banks for borrowing rates
8. Appoint Sewage Enforcement Officer - Dan Page (Primary) and Polly Graybill (Secondary) dba: Page SEO's, Inc.
9. Appoint 3rd Party Plan Review & Inspection Agency for Building Codes – Bureau Veritas
10. Promotions, new appointments, demotions & probations- Travis Hartzler, Forman in Training; F. Russell Sherwood, Road Foreman
11. Pay Scale
12. Appoint Police Department Head-Craig A. Weston
13. Appoint Road Department Head- F. Russell Sherwood
14. Appoint Sewer & Water Department Head-Timothy E. Tressler
15. Appoint Building Code Department Head-Mary E. Herto
16. Appoint a voting delegate to the State Convention-Jim Smith (Section 1402(d, e, f) of the Township Code)
17. Vacation Schedule-1 wk./1 yr.; 2 wks./2 yrs.; 3 wks./5 yrs.; 4 wks./10 yrs.; 5 wks./15 yrs.
18. Holiday Schedule-Good Friday, Easter (Police only), Memorial Day, Independence Day, Labor Day, General Election Day, Veteran's Day, Thanksgiving Day, Friday after

Thanksgiving, ½ day December 21st, Christmas Day observed on December 26th, New Year's Day 2023 observed on January 2, 2023, Birthday (Non-uniform employees only) – Christmas Day & New Year's Day fall on a Sunday

19. Sick Days-8 days-Non-Uniformed Employees; according to the contract for police
20. Days off for Death in Immediate Family-3 for non-uniform; according to the contract for police
21. Personal Days-7 for non-uniform; according to the contract for police
22. Meeting Schedule-1st Monday at 4 p.m., except 5/2/2, which will be on 5/9/22 due to mandatory BCO training; 7/4/2022, which will be held 7/11/2022 due to the July 4th holiday and 9/5/22, which will be on 9/12/22 due to Labor Day Holiday; 12/5/22, which will be held 12/12/22; May, June & July meetings to be held at 7:00 p.m.
23. Appoint Planning Commission Members-Kimbria Napier 4 year term
24. Appoint Zoning Hearing Board Member-N/A
25. Appoint Recreation Board-John Breneman, Jr. Chairman; Members, Ralph Fisher and Dan Cherry
26. Appoint Vacancy Board Member-Lisa J. Swisher
27. Appoint Auditor – Sharon Page
28. Appoint Tax Collection Committee Representatives – Mary Herto, Primary; Shawna Conaway, Alternate
29. Approve fundraising activities for all three fire companies
30. Resolution for Police Pension Fund (2022-1)
31. Resolution for SEO fees (2022-2)
32. Resolution for Real Estate Millage (7.84), Fire Tax Millage (3.08), Light Tax (\$0.35 cents per front footage) Ambulance Tax Millage (.25) (2022-3)
33. Resolution to appoint Auditor (2022-4)
34. IRS mileage rate- \$0.585
35. Adjourn