

A REGULAR MEETING of the Granville Township Supervisors was held on Monday, January 4, 2021 at 4:00 p.m.

Those present were Supervisors Mark Ellinger, William Page and Jim Smith, and Mary Herto, Secretary/Treasurer. Also present were Dan Cherry, Granville Fire Company and Jim Zubler, DLI, Inc.

Chairman Ellinger called the meeting to order at 4:00 p.m., followed by the Pledge of Allegiance and Prayer.

Citizen's Comments-

The December 7, 2020 regular meeting minutes were approved upon motion of Supervisor Page, seconded by Supervisor Smith, (3-0).

Bills through 1/04/21 were approved upon motion of Supervisor Smith, seconded by Supervisor Page, (3-0), as follows: General Fund, Ck. #82101-82148, total amount, \$22,689.16; Payroll Account, Ck. #5112-5120, direct deposits, 84713-84752, total amount, \$71,255.62; Light Tax Account, Ck. #407, total amount, \$85.97; Fire Tax Account, Ck. #3967-3971, total amount, \$1,472.65; Ambulance Tax Account, Ck. #222-223, total amount, \$119.57; Police Calendar Fund, Ck. #251 Voided-252, total amount, \$150.00; Code Administration Account, Ck. #488-490, total amount, \$2,054.85; State Liquid Fuel Fund, Ck. #6108-6113, total amount, \$3,809.89; and Sewer & Water Dept. Clearing Account, Ck. #16710-16746, total amount, \$74,824.02; Junction Debt Reduction Account, Ck. #, total amount \$; Strodes Mill Infrastructure Improvement Account, Ck. #, total amount \$.

EFT payments approved upon motion of Supervisor Page, seconded by Supervisor Smith, (3-0), as follows:

December 8, 2020-January 4, 2021

General Fund - Penelec \$528.52; Payroll Taxes \$37,306.42 One America \$361.57; Capital Blue Cross \$0.00; HRA Payments Capital Blue Cross \$0.00; AmTrust \$7,320.00

Lowe's Traffic Light - \$42.60

Light Tax Account - \$346.03

State Liquid Fuel Fund - \$560.48

Sewer Dept. - Penelec - Junction \$5,728.57; Hawstone \$145.73; Strodes Mills \$1,009.43

Department Reports were approved upon motion of Supervisor Smith, seconded Supervisor Page, (3-0) as follows:

Cash Flow Report N/A; Road Report for December; Police Report for December; Sewer Department Report for December; Overtime Report N/A, and Engineer's Report for January.

The approved an extension of time with no changes to fee amounts to the Engineering Agreement for Strodes Run Bridge. The contract will now expire on October 31, 2021. The extension was approved upon motion of Supervisor Smith, seconded by Supervisor Page, (3-0).

The Board appointed Mark Ellinger to serve another term as the Township Representative to the Fame Emergency Medical Service Board upon motion of Supervisor Smith, seconded by Supervisor Page, (3-0).

The Board adopted Resolution 2021-6 Updated Fee Schedule upon motion of Supervisor Page, seconded Supervisor Smith, (3-0), as follows:

NOW, THEREFORE, BE IT RESOLVED, that the Granville Township Board of Supervisors establishes the follow fee schedule effective January 4, 2021.

BUILDING

Commercial New Construction Fee Schedule

Total Square Footage X Type of Construction from Table Below=Permit Fee
(Cents per square foot)

New Construction Permit Fees Breakdown:

Building/Fire=50, Electrical=20, Plumbing=50, Mechanical=15

Use Group		Type of Construction (cents per square foot)				
		1	2	3	4	5
A-1	Assembly	1.18	1.14	1.00	1.06	.93
A-2	Assembly	.95	.92	.84	.86	.76
A-3	Assembly	1.06	.97	.92	.93	.80
A-4	Assembly	1.10	1.07	.96	1.01	.86
B	Business	1.01	.94	.81	.87	.72
E	Educational	1.07	.99	.90	.94	.81
F-1	Factory and Industrial, moderate hazard	.59	.54	.47	.52	.39
F-2	Factory and industrial, low hazard	.59	.54	.47	.52	.39
H-1 thru H-5	High hazard	.56	.52	.43	.48	.37
I-1	Institutional	.99	.93	.84	.91	.75
I-2	Institutional	1.39	1.32	1.30	1.35	1.15
I-3	Institutional	1.12	1.07	.96	1.10	.85
I-4	Institutional	.99	.93	.84	.91	.74
M	Mercantile	.71	.65	.58	.61	.52
R-1	Residential, hotels	.99	.94	.84	.93	.77
R-2	Residential, multiple family	.83	.77	.68	.76	.61
R-3	Residential, one and two family	.69	.65	.58	.65	.45
R-4	Residential, care/assisted living facilities	.97	.93	.78	.91	.75
S-1	Storage, moderate hazard	.55	.51	.43	.48	.36
S-2	Storage, low hazard	.54	.49	.42	.47	.34
U	Utility, miscellaneous	.41	.38	.33	.35	.26

Note (1) unfinished basement (all use groups) =no charge

Note (2) Finished basements (all use groups) =\$.25 per square foot

MINIMUM CHARGE OF \$375.00 PER COMMERCIAL CONSTRUCTION PERMIT

COMMERCIAL ALTERATIONS FEE SCHEDULE

Equipment Installation Alterations and Renovations

(Including Decks, Porches, Signs, Repairs, and projects including Plumbing, Electrical, Mechanical & Fire Protection)

\$75.00 for the first \$1,000 in Cost of Construction \$11.00 per \$1000.00 of work thereafter

OR

Number of Inspections & Hours in Plan Review X \$75.00 (whichever is higher)

Commercial Roofs \$75.00 for the first \$1000 in Cost of Construction
\$5.00/\$1000.00 of work thereafter

COMMERCIAL ADDITION FEE SCHEDULE

\$75.00 for the first \$1000.00 in Cost of Construction + \$11.00 per \$1000.00 of work thereafter

OR

Current ICC Building Valuation Data Chart x square footage of addition=Estimated Cost of Construction. This estimated cost of construction x Current Commercial New Construction Fee Schedule=Permit Fee.

MINIMUM CHARGE OF \$375.00 PER COMMERCIAL CONSTRUCTION PERMIT

BUILDING PERMIT FEES INCLUDES PLAN REVIEW AND INSPECTION COSTS FOR BUILDING, ELECTRICAL, PLUMBING, FIRE, ENERGY AND MECHANICAL DISCIPLINES.

MISCELLANEOUS NON-PERMIT FEES

(HOURLY CHARGES INCLUDE REVIEWS, INSPECTIONS AND ADMINISTRATIVE TIME ACCRUED)

On-site Consultations	\$75.00 per man hour
Change of Occupancy	\$75.00 per man hour
Specialized Inspections (Non Permitted)	\$75.00 per man hour (i.e. Accessibility)
Commercial Annual Permit	\$200.00
Deferred Plan Review	\$100.00 per man hour (1 hour minimum)
Duplicate Certificate of Occupancy	\$25.00 each (if requested after initial issuance)
Electrical Service Inspections	\$125.00 (above 200 amps)

The permit fee includes plan review and all inspections. This permit fee also includes within reason all re-inspections. (A copy of the actual contract must be provided.)

- Refunds for permits must be requested in writing and may be granted minus 30% for the plan review and administrative time accrued

Residential Fee Schedule

- New Stick Built
.44 x sq. ft. of living space + .24 x sq. ft. of garages and/or finished basements (min. of \$600.00)
- Modular & Manufactured
.32 x sq. ft. of living space + .24 x sq. ft. of garages and/or finished basements (min. of \$350.00)
- Additions
.44 x sq. ft. of living space (.24 x sq. ft. of garages) (Min. of \$300.00)
- Alterations, Renovations (decks, solar, etc.)

\$75.00 for the first \$1,000.00 of work + \$11.00 per \$1,000.00 of work thereafter (min. of \$200.00)

- Miscellaneous Fees (Hourly charges include reviews, inspections, & administrative time accrued)
 - Change of Occupancy-\$75.00 per man hour
 - Daycare Inspections-\$100.00 + \$4.00
 - Swimming Pools-\$75.00 for 1st \$1,000.00 + \$7.00 for every \$1000.00 after or number of inspections x \$75.00, whichever is higher (Min. of \$100.00)
 - Fences & Demolitions-\$75.00 for 1st \$1,000.00 + \$6.00 for every \$1,000.00 after
 - Consultations & Prelim. Plan Review-\$75.00 per man hour
 - Plan Review (permit not issued)-30% of projected Permit Fee
 - Non-UCC Electrical Service Inspection (100-200 amp)-\$75.00
- NOTE*At the discretion of the Building Code Official, BVNA reserves the right to charge below the minimum fees.
- NOTE**Both the municipality, COG or Municipal Partnership and BVNA must agree upon any fee for re-inspections when both parties agree the number of re-inspections are not within reason.
- NOTE***Refunds for Building Permits must be requested in writing and will be granted minus 30% for plan review and administrative time accrued.

Assessment permits (No inspections required) \$25.00

Zoning Permitted Use-\$25.00

Highway Occupancy Permits

PERMIT ISSUANCE FEES

These fees are applied to the administrative costs incurred in reviewing the application and plan(s) and issuing and processing the permit, including the preliminary review of the site location identified in the application, whether or not a permit is issued and processed.

Schedule <u>Item No.</u>	<u>Unit Fee</u>
1) Application Fee	
a) Utility	\$50.00
b) Driveways	
(i) Minimum use (e.g. single-family dwellings, apartments with five or few units)	15.00
(ii) low volume (e.g., office buildings, car washes)	30.00
(iii) medium volume (e.g., motels, fast food restaurants, service stations, small shopping plazas)	40.00
(iv) high volume (e.g., large shopping centers, multi-building apartment or office Complexes)	50.00
c) Other (e.g., bank removal, sidewalk and curb)	20.00
2) Supplement Fee (each six-month time extension) (each submitted change)	10.00
3) Emergency Permit Card (each card)	5.00
4) Exemption (see below for list of exemptions)	

GENERAL PERMIT INSPECTION FEES

These fees are applied to the costs incurred in the preliminary review of the location covered by the permit, and/or spot inspection of the permitted work, and/or subsequent inspection after the permitted work has been completed to ensure compliance with PennDOT specifications and permit provisions

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| 5) Driveways | |
| a) Each minimum use driveway | \$10.00 |
| b) Each low-volume driveway | 20.00 |
| c) Each medium-volume driveway | 35.00 |
| d) Each high-volume driveway | 50.00 |
| 6) Surface Openings (These fees are calculated on the total linear feet of the opening being permitted within different areas of the right-of-way | |
| a) Total linear feet of opening each (100-foot increment or fraction thereof): | |
| (i) Opening in pavement | 40.00 |
| (ii) Opening in shoulder | 20.00 |
| (iii) Opening outside pavement and shoulder | 10.00 |
| b) If a longitudinal opening simultaneously occupies two or more highway areas identified in subparagraph (a), only the higher fee will be charged. Linear distances shall be measure to the nearest foot. | |
| 7) Surface Openings of Less than 36 Square Feet (e.g., service connections performed independently of underground facility installation, pipe line repairs)(each opening) | |
| (i) Opening in pavement | 30.00 |
| (ii) Opening in shoulder | 15.00 |
| (iii) Opening outside pavement and shoulder | 10.00 |
| If an opening simultaneously occupies two or more highway areas identified in subparagraphs (i)-(iii), only the higher fee will be charged. | |
| 8) Above-Ground Facilities (e.g., poles, guys and/or anchors if installed independently of poles) | |
| a) Up to 10 physically connected above-ground facilities (each continuous group) | 20.00 |
| b) Additional above-ground physically connected facilities (each pole with appurtenances) | 2.00 |
| 9) Crossings (e.g., “overhead” tipples, conveyors or pedestrian walkways and “under grade” subways or mines) | 80.00 |
| 10) Seismograph-Vibrosels Method (e.g., prospecting for oil, gas) | |
| a) First mile | 50.00 |
| b) Each additional mile or fraction thereof | 5.00 |
| 11) Non-Emergency Test Holes in Pavement or Shoulder (each hole) | 5.00 |
| 12) Other (e.g., bank removal, sidewalk and curb) | 20.00 |

EXEMPTIONS

Permit issuance fees and general permit inspection fees are not payable by any of the following:

- 1) The commonwealth.

- 2) Political subdivisions of the commonwealth, except when placing a facility longitudinally within more than 100 total linear feet of pavement. In that case, the application and inspection fees for pavement opening will be charged.
- 3) Governmental authorities organized under the laws of the commonwealth.
- 4) The federal government.
- 5) Charitable organizations that are in compliance with Act No. 337, approved August 9, 1963, P.L. 628, as amended (churches, hospitals, schools, charitable institutions, veterans' organizations, non-profit organizations)
- 6) Utility facility owners for:
 - a) The installation of street lights at the request of PennDOT or the political subdivision.
 - b) The replacement or renewal of their facilities prior to a township resurfacing project after notice from the township.
 - c) The removal of poles and attached appurtenances.
 - d) Facilities moved at the request of PennDOT or the political subdivision.
 - e) The reconstruction or maintenance of their facilities that occupy the right-of-way under private status.

ADDITIONAL INSPECTION FEES

If the township determines that the permitted work is of sufficient magnitude or importance to warrant assignment of one or more persons to inspect the permitted work on a more than spot inspection basis, the permit will so indicate and the permittee shall be charged for additional salary, overhead and expenses incurred by each assigned inspector and the township.

ZONING

Permitted Use Zoning Permit \$25.00

Temporary Use Permit-\$75.00 per month per event; \$75/hr. for police overtime, if necessary.

Special or Conditional Use Permit-\$400.00 for 1 lot and \$200.00 for each Additional Lot or building structure up to a maximum cost of \$2,500.00.

Request for amendment \$400.00

Request for variance \$400.00 for one lot, plus half the cost of the stenographer and \$5 for each additional lot

Appeals for alleged errors \$400.00

Occupancy permit \$25.00

Certificate and Registration of Nonconforming Use \$40.00

Request for Interpretation (not requiring a public hearing) \$25.00

Application for permit for Home Occupation, sign & fences \$25.00

LAND DEVELOPMENT & SUBDIVISION REVIEW

Fees for review-\$100 + \$5/lot or unit or acre

Special Review Fees-per invoice of professional consultants, attorney or engineer

SEWER-On Lot

On lot inspection fee for SMP \$ 75.00

Fees for existing tracts/systems

Site investigation (per visit) \$100.00

Deep Probe \$170.00

Perc test	\$170.00
Application	\$120.00
Design review	\$ 50.00
Permit issuance	\$ 50.00
Inspections (per inspection) (2 minimum)	\$ 90.00
Additional deep probes	\$ 50.00
Additional perc holes	\$ 25.00
Repair Permits (complete job)	\$310.00
Renew permit	\$100.00
Inspection of existing systems/tanks	\$250.00
Follow-up inspection (if needed)	\$150.00
Inspection per Act 537	\$ 60.00
Dye test & follow-up inspection	\$300.00
Malfunction/Complaint/Violation (per hour)	\$100.00
Prepare SEO section of Reimbursement	\$ 60.00
Attend Twp. Meeting at request of Supervisors	\$ 75.00

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Fees for Subdivisions

Site investigation (per visit)	\$100.00
Deep probes (2-3 probes for primary & reserve areas)	\$220.00
Perc test (12 holes for primary & reserve areas)	\$220.00
Testing for replacement areas	\$560.00
Additional deep probes	\$ 50.00
Additional perc holes	\$ 25.00
Plan/Module review & signing	\$100.00
Inspection of existing systems for Planning Waiver	\$200.00

SEWER-Public

Tapping Fee	\$3,443.00/EDU
Lateral fee, if existing	\$ 575.00
Lateral fee, if none exists	Additional fees apply
Inspection fee	\$ 75.00

GENERAL GRANVILLE SEWER/WATER DEPARTMENT FEES

Septage	\$70.00 per 1,000 gallons
BOD Testing	\$30.00 per load, if applicable

Dump fee for sewage sludge over 2.0%

Dump Fee Cost

MLSS	% Solids	Per 1000 gallons
20000	2.0%	\$ 80.00
20500	2.5%	\$ 85.00
30000	3.0%	\$ 90.00

35000	3.5%	\$ 95.00
40000	4.0%	\$100.00
45000	4.5%	\$120.00
50000	5.0%	\$135.00
55000	5.5%	\$145.00
60000	6.0%	\$158.00
65000	6.5%	\$171.00

MLSS will be rounded up to the closest % solids

If MLSS concentration is not provided, an additional charge of \$27.00 per load will be charged for MLSS and VS testing

Hauler must log sample bottle number on log sheet and place sample inside building on sample shelf.

A 10% penalty will be added to invoices not paid within thirty (30) days of the date of the invoice.

Industrial Discharge Permits \$600.00 for 4 years
Per Resolution 2009-13

SEWER CLEANING MACHINE/TV TRUCK

1. Whenever the service of the sewer cleaning machine has been utilized for that purpose, other than the Township's use, a fee of \$150.00 per hour will be charged from the time the machine leaves until it returns. This fee applies to normal working hours. Charges for an operator are \$75 per hour. If a second operator is needed to assist in this service an additional \$75.00 per hour fee will be charged and any other charges necessary to cover all expenses incurred by the Sewer Department.
2. Additional fees will be charged if the machine is required after normal working hours; an additional charge of \$100.00 per hour per person and a minimum hour calculation to be not less than two (2) hours in addition to machine charges of \$150.00 per hour.
3. Portable lateral camera fee will be \$50.00 per hour with a one (1) hour minimum.

LABORATORY TESTING FEES

<u>Name of Test</u>	<u>Cost per test</u>
Biochemical Oxygen Demand	\$30.00
Chlorine Residual Total	\$10.00
Chlorine Residual Free	\$10.00
pH	\$10.00
Dissolved Oxygen	\$10.00
Total Suspended Solids	\$15.00

Total Suspended Solids/Plus Volatile	\$27.00
Total Solids	\$15.00
Total Solids/Plus Volatile	\$27.00
Ammonia	\$15.00
Hourly Sampling Fee	\$50.00

RECREATION

Malta Park Pavilion Rental Fees	
Large Pavilions	\$ 50.00
Medium Pavilion	\$ 25.00
Small Pavilion	\$ 20.00
Entire Park	\$150.00

Waiver requests will be considered on a case by case basis. Put request in writing and submit to Township for consideration of the Board.

POLICE

Accident Reports	\$ 15.00
Pictures/Videos/CD	15.00
Impound fees	
Administration	\$ 40.00
Daily fee for storage of vehicle	\$ 25.00
False Alarm Permit	\$ 25.00
First alarm each year	Free with notice of ordinance
Second alarm each year	\$ 25.00
Third alarm each year	\$ 50.00
All other alarms each year	\$100.00

MISCELLANEOUS/VARIOUS

Annual Pumper Hauler Fee	\$100.00
Junk Car Permit	\$100.00
Junkyard Permit	\$125.00

The Collective Bargaining Agreement with the Granville Township Police Association for the period January 1, 2021 – December 31, 2025 was approved upon motion of Supervisor Page, seconded by Supervisor Smith, (3-0).

An offer for property Tax Map #17 ,19-0233--,000 in the amount of \$2,100.00 was approved upon motion of Supervisor Page, seconded by Supervisor Smith, (3-0).

Sewer lien/Delinquent list the total amount is just over \$11,000. We have made substantial progress over the course of the last 24 months.

With no further business to discuss, the meeting was adjourned at 4:12 p.m. upon motion of Supervisor Page, seconded by Supervisor Smith, (3-0).



Mary E. Herto
Secretary/Treasurer